

A Regular Meeting of the Town Board of the Town of Collins, County of Erie State of New York was held at the Town Hall, 14093 Mill Street, Collins, NY on the 5th day of September, 2017.

Present: David Tessmer, Supervisor
Mary Stelley, Councilman
Kenneth Martin, Councilman
Becky Jo Summers, Town Clerk
Susan Gamel, Bookkeeper
James Musacchio, Attorney
Peter Waterman, Highway Superintendent

Absent: Mary Clark, Councilman; Janet Vogtli, Councilman

Others Present: Holly Martindale; Brain Martin; Linda Munro; Candace Termer; Doug Martindale; Margaret Degenfelder; Jason Opferbeck; Sam D'Amaro and Andrew Kuczkowski, reporter The Observer

Supervisor Tessmer called the meeting to order at 7:08 PM with the pledge to the Flag.

Resolution # 168: **AGENDA APPROVAL**

Motion made by Councilman Stelley seconded by Councilman Martin to approve the agenda.

ADOPTED Aye 3 Martin, Stelley, Tessmer
Nay 0

Resolution # 169: **MINUTES APPROVAL**

Motion made by Councilman Stelley seconded by Councilman Martin to approve the minutes of the August 14, 2017 Town Board meeting.

ADOPTED Aye 3 Martin, Stelley, Tessmer
Nay 0

Resolution # 170: **ABSTRACT APPROVAL**

Motion by Councilman Martin seconded by Councilman Stelley that the bills be paid on abstract #15 for 2017 dated August 14, 2017 for listed vouchers # 581 - 629 for \$ 41,172.38:

General – Townwide	25,927.31	Water District #1	496.32
General – Part Town	3,265.67	Water District #3	542.96
Highway	8,707.07	Water District #4	1.56
Special Refuse	2,231.49	Total	\$ 41,172.38
ADOPTED Aye 3 Martin, Stelley, Tessmer			
Nay 0			

Reports of Department Heads

Water – Jason Opferbeck thanked Pete Waterman for help in cleaning roads; did iron and copper samples; telemetry issues in District 1 is getting worse due to the leaves and still have some residences that need to have meters changed.

Attorney Musacchio received a call from an Association of Towns attorney regarding in-kind work with the fire company.

Code Enforcement Officer submitted his monthly report.

Highway department is having some repair issues, helped other towns and cleaned the ditches on Lillie's hill. Transfer station filled one compactor, two open tops and 11 bins of electronics.

Parks is still mowing, sealed the park walkway and is down to one worker.

Planning Board is working on the Gernatt Gravel Solar application. The town needs an official withdrawal from Verizon and will accept a phone call.

Town Clerk Summers reported August sales of \$9,176.40 with the town's portion \$6,037.32.

Reports of Board and Committees

Councilman Martin reviewed the vouchers.

Councilman Stelley reviewed the vouchers and updated the website.

REGULAR MEETING

TOWN OF COLLINS

SEPTEMBER 5, 2017 ²

Old Business

1. Update on LKPCC lower roof replacement – Pre-construction meeting was held including Erie County Reps and Northeast Construction. A sample core was taken and work will begin the last week of September and take three weeks.

2. Discussion on Historical Society request to purchase old water garage – There are four parcels which include the town hall. The Society will have to pay for the survey. The Town Assessor said it can be set up that if they default the property will revert back to the Town. They are looking into grant money to renovate the building. Supervisor Tessmer will contact the Association of Towns Attorney of how we can transfer ownership.

3. Update on county wide Shared Services Initiative – There was a mandated vote taken earlier today and not many towns signed on.

New Business

1. Resolution authorizing amended collateral pledging system

RESOLUTION # 171: AUTHORIZE SUPERVISOR TO SIGN AMENDMENT TO COLLATERAL AGREEMENT

Motion made by Supervisor Tessmer and seconded by Councilman Martin to authorize the Supervisor to sign the amended Agreement with Community Bank for the Automated Collateral Pledging System.

ADOPTED Aye 3 Martin, Stelley, Tessmer
 Nay 0

2. Resolution to advertise for Winter Recreation Staffing

RESOLUTION # 172: ADVERTISE FOR YOUTH RECREATION ATTENDANTS

On motion of Supervisor Tessmer seconded by Councilman Stelley the following resolution was

ADOPTED Aye 3 Martin, Stelley, Tessmer
 Nay 0

WHEREAS, the Town of Collins provides Recreational Services to the Youth of the Town, and
WHEREAS, the Recreation program requires a Recreation Supervisor and Recreation Attendants to oversee the activities of the participants, as well as a Recreation Attendant (arts and crafts),

NOW, THEREFORE BE IT RESOLVED, the Collins Town Board approve the following ad be placed in the *Gowanda Press* and the *Gowanda Penny Saver & News*, to run for one printing each, the weeks of September 10, 2017 and September 17, 2017 and shall require all applications be delivered to the Collins Town Clerk no later than 4:30 p.m. September 22, 2017.

Town of Collins

is accepting applications for the Winter Recreation Program for the positions of
Recreation Supervisor and Recreation Attendants.

Positions are part-time; require weekend availability and High School Graduate or GED:

Preference given to Town of Collins residents

Applications available at the Collins Town Hall or

www.townofcollins.com

Submit applications to Collins Town Clerk
no later than 4:30 p.m. on September 22, 2017.

3. Resolution to accept Supervisors Report

RESOLUTION # 173: ACCEPT JUNE 2017 SUPERVISORS REPORT

Motion made by Supervisor Tessmer and seconded by Councilman Martin to accept the Town of

Collins Supervisor's Report as submitted, for the month of June 2017.

ADOPTED Aye 3 Martin, Stelley, Tessmer
 Nay 0

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4. Resolution to approve 2017 Budget Modifications

RESOLUTION # 174: **APPROVE 2017 BUDGET MODIFICATIONS**

Motion made by Councilman Stelley and seconded by Councilman Martin to approve the following 2017 Budget modifications:

A Fund:

Transfer From:

A1940.400 Contingency Fund \$137.33

ADOPTED Aye 3 Martin, Stelley, Tessmer
 Nay 0

Transfer To:

A7550.410 Celebrations - Liberty Fest \$137.33

5. Resolution to appoint Library Board Trustees

RESOLUTION # 175: **ACCEPT JUNE 2017 SUPERVISORS REPORT**

Motion made by Councilman Martin and seconded by Councilman Stelley to appoint Library Trustee Helga Ciminese to a five year term to expire December 31, 2019 and Annette Gernatt to a five year term to expire December 31, 2020.

ADOPTED Aye 3 Martin, Stelley, Tessmer
 Nay 0

4. 2018 Budget calendar and meeting schedule – will do each Monday and Friday and plan for the afternoons from 2 to 4 pm.

Collins Center Fire Company has requested the assistance of the Town Board to obtain millings to build a parking lot on North Division. Supervisor Tessmer spoke with the Association of Towns that we can do this if it is by in-kind services, whereby we would deduct money from what we pay them. But, the Fire District is not asking for this, the Fire Company is. So it cannot be done.

With no further business, on a motion of Councilman Stelley seconded by Councilman Martin the meeting was adjourned at 8:20 pm.

Becky Jo Summers, Town Clerk